



PERMISSION TO WALK HOME FORM – to be filled in by all students

Parent/Guardian Granting of Permission and Acknowledgement of Liability

Child/ren's details:

- | | |
|--------------------------|--------------|
| 1. Name & Surname: _____ | Class: _____ |
| 2. Name & Surname: _____ | Class: _____ |
| 3. Name & Surname: _____ | Class: _____ |
| 4. Name & Surname: _____ | Class: _____ |

Parent/Guardian contact numbers:

Home: _____ Work: _____ Mobile: _____

My child/ren will be: (Tick only **one** accordingly)

- | | | |
|--|------------------------------|-----------------------------|
| 1. Walking home unaccompanied (8 years and over) | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 2. Walking home accompanied by a sibling (10 years and over) | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 3. Being picked up by a parent/guardian | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 4. Making use of school transport | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 5. Making use of Klabb 3-16 services after school hours | YES <input type="checkbox"/> | NO <input type="checkbox"/> |

I give permission for my child(ren) to walk home from St Nicholas College, Mġarr Primary School on the following day(s) (Tick accordingly).

Monday	Tuesday	Wednesday	Thursday	Friday
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I have read the attached *Children Walking Home* School Policy. I understand that my child/ren will only be allowed to leave school when notifying their class teacher or a member of the senior management team during dismissal time. I undertake to make sure my child/ren understand their responsibilities in relation to leaving the school on their own, and my expectation that they comply with them. I understand that once my child has left school in accordance with my permission and School Policy, the school is no longer responsible for my child(ren) and I take full responsibility and liability for my child(ren)'s safety, wellbeing and behaviour from that point.

ID card number

Signature of parent/guardian

Date

Data Protection Act 2001: The information that you have supplied is necessary for the safe and effective operation of the school. All personal information requested will be destroyed at the completion of your child's transition to another school. You are welcome to review information pertaining to your child's enrolment at any time.



CHILDREN WALKING HOME FROM SCHOOL POLICY

No child under 8 years is allowed to walk home from school alone. All children under 8 years must leave with an older sibling, or be collected by a nominated person, aged 10 years or over.

If the child/ren is/are walking home parents/legal guardians must send a note in writing on the day they are walking home. It is important to write the date clearly and sign this note. Unless such a note is given to the school, student/s will be sent home, as usual, according to the "permission to walk home form".

If walking home is an occasional arrangement, parents/legal guardians must fill in and sign a "permission to walk home" form for that day and send it with their child to be given to the class teacher or senior management team. The form must specify the date when the child/ren can walk home.

Staff will not allow departure of any children under 8 years who are not accompanied by a sibling or a nominated person who is aged 10 years or over, or any children who do not have a completed parental permission form.

During dismissal teachers will accompany the children to the school gate and make sure that:

1. students making use of transport are to line up according to the route being used in an orderly manner.
2. students making use of Klabb 3-16 services are to be passed on to Klabb 3-16 co-ordinators.
3. students who are picked up by their parents acknowledge the presence of the parent/guardian before they are released. If the parents/guardians are not waiting for them at the gate, the senior management team must be informed immediately by the teacher and those students are not to leave the school premises.
4. students who walk home are to be dismissed by the teacher only if the *Permission to Walk Home Form* has been duly filled in and signed.

NB: When a class teacher reports sick or is away from school, teachers assigned with extra students are to take over the role of the class teacher during dismissal. To ease this exercise, a list will be distributed to all the teachers indicating which students:

1. Walk home unaccompanied (8 years and over)
2. Walk home accompanied by a sibling (10 years and over)
3. Are picked up by parents/guardians
4. Make use of transport (and which route)
5. Make use of Klabb 3-16 services

Note for Parents/Guardians:

All students must have the PERMISSION TO WALK HOME FORM **filled in** and **returned** to school since the form in itself indicates how students are to return home, whether they are making use of transport, Klabb 3-16 services, walking home un/accompanied or being picked up by their parents/guardians.